

**EXECUTIVE BOARD MEETING MINUTES**

**DATE: September 9, 2016**

**WELCOME and CALL TO ORDER – 1<sup>st</sup> Vice President Claudia Thomas** called the meeting to order at 10:05 a.m.

**PLEDGE OF ALLEGIANCE** was led by Lynda Hartwick.

**INSPIRATIONAL SPEAKER – Vickie Faulstich** – Vickie was absent but sent her inspirational message to the board via email. She reminded us that a goal of N/L is to grow our membership because N/L makes a difference in the Lake Community as well as being an organization where members can enjoy meeting new people and participate in all that N/L offers.

**RECORDING SECRETARY/HISTORIAN – Sistie Bender** – Sistie filled in the roll call sheet. Anne Koepke moved and Alane Frankenfield seconded that the minutes be approved as distributed. Motion carried.

Sistie then explained her job as historian as described in the Standard Operating Procedure (SOP) was to keep the minutes, as well as membership lists, Newsletters, and newspaper clippings. She said the retention policy, written in 2011, was not aligned with the SOP that were adopted March 2015 for the historian regarding how long to keep the minutes. Discussion was held as to how to save future years; electronically, in the cloud, burn a CD, or use a zip drive. No decision was made.

**PARLIAMENTARIAN – Lynda Hartwick** had no comments

**TREASURER – Jane Ferris**

<b>OPERATING ACCOUNT- August 2016</b>	
Balance Brought Forward	\$ 5,151.00
Total Receipts (Deposits): Membership dues	\$ 440.00
Total Disbursements:	\$ 561.27
Balance Carried Forward:	\$ 5,029.73

<b>HOME TOUR ACCOUNT-</b>	
Balance brought forward	\$ 15,765.75
Total Receipts (Income)*	
Total Disbursements (Expenses)**	
Balance Carried Forward	\$ 15,765.75

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**CORRESPONDING SECRETARY – Iris Wright** – Iris was absent. Her written report stands as submitted.

**1<sup>ST</sup> VICE PRESIDENT – Claudia Thomas** – Claudia reviewed her written Board report. Various charities to receive the donated food from the December luncheon food drive were discussed. It was decided to call Merry Lakebrink to see if her husband would pick up the food for his charity from Old Kinderhook after the December luncheon.

There was further discussion to generate potential luncheon door prizes. With \$75.00 budgeted for each luncheon, consensus was reached to give 3 free lunches (\$60) at each luncheon, and then the remaining \$15.00 would go towards paying for entertainment at the luncheons.

**LUNCHEON RESERVATIONS – Becky Johnson** – No report.

**2<sup>ND</sup> VICE PRESIDENT – Jean Fickle** – Jean was absent. Jean's report stands as submitted. The Board liked Jean's idea to have the Cards and Games players check out items from the N/L equipment inventory and be responsible to bring them to Cards and Games each month.

**DINING OUT – Donna Steele** – Donna was absent. Her report stands as submitted.

**FUND RAISING – No chair** – Vickie stated on the agenda that she would have someone by next month.

**WEBMASTER/CALENDAR – Nancie Boland** - Nancie's report stands as submitted. Nancie explained that the calendar looks like a press release when they click on a date or activity.

Some of the members were asking how to access the membership list on the website since they had to have a password. Nancie suggested that the password could be put in an article in the newsletter, but then she would remove the password before she posted it to the N/L website.

**HOSPITALITY – Katy Kirn** – Katy reviewed details for the "Kick-Off". Katy handed out a diagram of La Roca to show where the tables would be placed and asked Board members if they had any questions. She also asked for clarification on who would receive free water and tea.

Katy would call La Roca to see if a tip jar is needed or if the tip for the water and tea would be added to the bill. N/L has to collect and haul off all our trash or La Roca would charge us to do it. Katy is going to be responsible for dumping the ash trays and garbage.

Smoking can be done outside on a patio.

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Sue explained that Karen Robinson would be contacting members to be greeters. When the newbies arrive, they have a table designated for them to sit if they want and meet other newbies.

Barb McGee will be in charge of the food table.

Nancie Boland has created a Power Point presentation with 120 slides of members attending activities. Nancie would follow up with La Roca as to whether or not their computer has a Power Point Program. Also she would ask if WiFi was available at La Roca in case someone wanted help to access the N/L website or need help in creating an Evite during the Kick-Off.

**SPECIAL ACTIVITIES – Alane Frankenfield** – Alane reviewed her written report. She was pleased that Happy Hour at Shawnee Bluff Winery had 60 attendees.

Sue Bleigh announced that she is working on finalizing details for an author to speak in December and then later in the spring. Once plans are finalized, she will send out an evite.

Anne Koepke suggested, **Life in a Jar: The Irena Sendler Project by Jack Mayer** as a potential book to read and have a speaker give a book talk. During the Holocaust, Irena Sendler rescued many children who lived in Warsaw, Poland. It is also a story about high school students from Uniontown, Kansas who told Irena's story for a Kansas History Day competition in 2000. Sue has invited a history teacher who lives in Lebanon, MO, one of the Kansas students who was part of the Kansas History Day research project, to come talk about the book.

Lynda Hartwick suggested that we might consider inviting Phase 2 Boutique, a consignment and thrift shop located on Bagnell Dam Strip, to participate in N/L fashion show in April.

**MEMBERSHIP – Sue Bleigh** – In addition to her written report, Sue passed around N/L business cards and brochures for Board Members to take.

**COMMUNITY AWARENESS – Carole Olivarri** – Carole was absent. Her report stands as submitted.

**NEWSLETTER EDITOR – Susan Akscin** – Susan was absent. Her report was sent on Friday, September 9, 2016 at 8:35 am to Board members.

**PUBLICITY – Anne Beecher** – Anne's report stands as submitted. Anne also mentioned that Sharon Yoder's interview with Dave Raaf at Lake Radio would be linked to his website as well as N/L website and Facebook.

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**SCHOLARSHIP COMMITTEE –Anne Koepke** – Anne’s report stands as submitted.

**UNFINISHED BUSINESS** – Discussion was held on this year’s budget. Several Board members felt that the excess money from the membership dues above the \$2,500 reserve should not be placed in the scholarship and charity account to be given away as stated in the SOP. The money from the dues should remain in the N/L budget for the membership activities.

Several ideas were generated to see how N/L members could be motivated to attend our luncheons using some of the money from the dues above the \$2,500 reserve carried forward each year.

Further discussion of the budget was tabled to October.

Meeting adjourned at 11:48 pm.

Respectfully Submitted,  
Sistie Bender  
Recording Secretary

<b><u>ATTENDEES</u></b> Sue Bleigh Claudia Thomas Anne Koepke Alane Frankenfield	<b><u>ATTENDEES</u></b> Katy Kirn Lynda Hartwick Nancie Boland	<b><u>ATTENDEES</u></b> Anne Beecher Sistie Bender Jane Ferris	<b><u>ABSENT</u></b> Iris Wright Jean Fickle Susan Akscin Donna Steele Vickie Faulstich Carole Olivarri
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**FUTURE MEETINGS** – October 13, 2016 at 10:00 a.m. – Wonderland Camp in Rocky Mt., MO