

**EXECUTIVE BOARD MEETING MINUTES**

**DATE:** November 10, 2016

**WELCOME and CALL TO ORDER – President Vickie Faulstich** called the meeting to order at 10:05 a.m.

**PLEDGE OF ALLEGIANCE** was led by Sue Bleigh

**INSPIRATIONAL SPEAKER – Vickie Faulstich** – Vickie sent her inspirational message to the board via email. Her message wanted us to think about how our attitude may improve when we focus on what we have rather than on what we don't have.

**RECORDING SECRETARY/HISTORIAN – Sistie Bender** – Sistie filled in the roll call sheet. Anne Koepke moved and Claudia Thomas seconded that the minutes be approved as distributed. Motion carried.

**PARLIAMENTARIAN – Lynda Hartwick** was absent

**TREASURER – Jane Ferris**

<b>OPERATING ACCOUNT- October 2016</b>	
Balance Brought Forward	\$ 5,257.91
Total Receipts (Deposits):	\$ 2,210.00
Total Disbursements:	\$ (2,445.92)
Balance Carried Forward:	\$ 5,021.97

<b>HOME TOUR ACCOUNT-</b>	
Balance brought forward	\$ 12,943.13
Total Receipts (Income)*	
Total Disbursements (Expenses)**	
Balance Carried Forward	\$ 12,943.13

Anne Koepke asked for the balance in the Home Tour Account in order to plan the distributions among her charities and scholarships to be awarded at the December luncheon.

Sue Bleigh moved and Anne Beecher seconded the motion stated as: The revenue collected for dues from March, April, and May will be shown on the financials as prepaid dues. On June 1 that money will then be journal entered to the revenue account for the fiscal year. Motion carried.

The process stated in the motion to separate the monies collected from the early dues will be added to the Standard Operating Procedures (SOP).

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**CORRESPONDING SECRETARY – Iris Wright** -- Her written report stands as submitted. Vickie mentioned that Carol Cole had surgery. Iris reminded the board to let her know the N/L members that need to be sent a card.

**1<sup>ST</sup> VICE PRESIDENT – Claudia Thomas** – Claudia reviewed her written Board report. She reported that 4 Newbies plan on participating in the Unique Boutique. There are a total of 15 vendors, 2 of the vendors need electricity which will cost \$35 each. She will call several of the vendors to remind them they need to be a member of N/L to participate in our Unique Boutique and remind those who haven't RSVP about lunch.

Discussion was held to invite the public at 1:00 pm. Nancie Boland suggested that those with Facebook pages might post an invite to the Unique Boutique.

Claudia also shared the Thank You Note from Katy Wiesen, Lake of the Ozarks Representative from Fellowship of Christian Athletes, our charity of the month for October.

Claudia reminded us to bring sewing supplies for the Marine Corps Auxiliary in November and food for our December charity, Helping Hands.

**LUNCHEON RESERVATIONS – Becky Johnson** – Claudia's Board Report stated that there were 47 paid guests at the October luncheon.

**2<sup>ND</sup> VICE PRESIDENT – Jean Fickle** – Jean's report stands as submitted. She mentioned that some of the ladies were not responding to the Cards and Games Evite with an RSVP by the deadline. She stated that it was important to give the restaurants an accurate number of those planning on attending.

Although Sue Bleigh wrote an article for the October Newsletter explaining how to respond to an Evite, she asked the board for suggestions to further clarify the instructions for the November Newsletter. One suggestion was to remind the ladies that they will receive an email confirming their RSVP to the event which means they know they have said yes. Another recommendation was to tell them they don't have to respond to all the Evites they don't plan on attending. Just delete.

**DINING OUT – Donna Steele** –She reviewed her report. She asked the board what we thought of adding a Dining Out in May at a new restaurant at Dog Wood Hills in KK. The board liked that idea.

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A breakdown of the cost of a theater trip to Springfield Little Theater in March was discussed. A major expense was the transportation. A limousine service, car pool, or looking into a charter bus was mentioned. Sue Bleigh offered to send information to Donna on prices for a charter bus.

Susan Akscin suggested a trip to the Fox Theater in St. Louis to see Hamilton.

**FUND RAISING – No chair** – Vickie reported that Gail Stout would help with the Home Tour but not chair the event. Vickie also updated us on her efforts to find homes. She has asked Kevin Anderson to approach the home owners he knows first, and she would follow up. Anne Beecher agreed to call a homeowner that she knows in Cedar Crest.

**WEBMASTER/CALENDAR – Nancie Boland** – Nancie’s report stands as submitted. She reiterated that those that have changes in their events need to let her know so she can update the N/L calendar on the website.

**HOSPITALITY – Katy Kirn** – Katie was absent. Her report stands as submitted.

**SPECIAL ACTIVITIES – Alane Frankenfield** – Alane reviewed her written report. Alane announced that Susan Akscin was sponsoring the venue, JB’s Gin Joint, part of the Bull Pen for a Holiday Party. She gave further details on the approximate cost for the food and music for the party on Friday, December 2

**MEMBERSHIP – Sue Bleigh** – Her report stands as submitted. Sue reminded us of the Meet the Author Life in a Jar: The Irena Sendler Project on December 12 from 5pm to 8pm at old Kinderhook.

**COMMUNITY AWARENESS – Carole Olivarri** – Carole announced to the board that the Marine Corps was the charity of the month for November and Human Trafficking was December’s charity. Jim Hartwick would represent the Corps at the N/L luncheon.

Carole asked us if we would be interested in touring Dogwood, an animal shelter. The consensus was no. Most members were interested in touring Kid’s Harbor at the first of the year.

**NEWSLETTER EDITOR – Susan Akscin** – Her report stands as submitted. She repeated the deadline for the November and December issues. An iGive article would be included in the November issue.

**PUBLICITY – Anne Beecher** – Anne’s report stands as submitted.

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**SCHOLARSHIP COMMITTEE –Anne Koepke** – Anne’s report stands as submitted. She reiterated that the Home Tour monies would be given to her scholarship recipients and charities at the December luncheon.

**NEW BUSINESS – Jean Fickle** asked the board if they wanted to continue writing board reports each month. Jean stated that the Monday deadline was difficult for her to meet.

Nancie Boland liked having board reports before the board meeting because she would be prepared to discuss the issues. Also, if a board member had to miss a meeting, they would still be informed. It was decided that we would continue to submit board reports by the Monday deadline.

Carole Olivarri moved and Sue Bleigh seconded to adjourn.

Respectfully Submitted,  
Sistie Bender  
Recording Secretary

<u><b>ATTENDEES</b></u>	<u><b>ATTENDEES</b></u>	<u><b>ABSENT</b></u>
Sue Bleigh	Vickie Faulstich	Lynda Hartwick
Claudia Thomas	Carole Olivarri	Katy Kirn
Anne Koepke	Iris Wright	Jean Andrew
Alane Frankenfield	Jean Fickle	
Anne Beecher	Donna Steel	
Sistie Bender	Susan Akscin	
Jane Ferris	Nancie Boland	

**FUTURE MEETING** – December 8 at 10:00 am at Ozark Yacht Club