

EXECUTIVE BOARD MEETING

DATE: 06-06-2019

WELCOME and CALL TO ORDER – President Claudia Thomas called the meeting to order at 10:00 a.m. on June 6, 2019.

PLEDGE OF ALLEGIANCE was led by Chris Seider

PRESIDENT’S REMARKS - Claudia Thomas – present

The Budget committee will meet at Dierbergs at 1:00 on Thursday, June 20. The committee members are the Treasurer (Jane Ferris), former Treasurer (Rosie Losito), 1st Vice President (Jane Wright), and Julie Lane-VanMeter. President, Claudia Thomas will also attend as an observer.

The next board meeting is Thursday, July 11.

Business cards need to be ordered. Claudia will check with Sue Bleigh to get an order submitted.

Scholarships for the 2019/2020 year will be awarded to students in the State Fair Community College nursing program. **A motion for board approval of State Fair Community College as the scholarship recipient was made by Jane Wright and seconded by Chris Seider. The motion was approved.**

Claudia reported that approximately 375 people attended the Home Tour. Discussion took place on the pros and cons of continuing the Tour next year. Jane Wright pointed out that another group would take over the event and we would never get it back as our fundraiser. Nancie Boland has made it known that she will not chair the Home Tour next year. Gail Stout will be asked about taking over as chair, Martha Black Morrow has agreed to chair ads, and Kathy Reed has agreed to put together the booklet next year. **A motion was made by Iris Wright to continue the Home Tour next year. Julie Lane Van Meter seconded it and the board approved the motion.**

PARLIAMENTARIAN: Sue Bleigh - absent– nothing new to report.

RECORDING SECRETARY: Donna Hamilton – present

Motion was made by Linda Eise to approve the May minutes. It was seconded by Jane Wright and the motion was approved.

TREASURER – Jane Ferris - present

Rosie Losito, 2018/2019 Treasurer- present Rosie submitted the treasurer’s report for month ending 5/31/2019

TREASURER REPORT APRIL MEETING

OPERATING ACCOUNT:	04/30/19	05/31/19
Balance Brought Forward	\$10664.99	\$11642.79
Total Receipts (Deposits)	6249.00	5731.50
Total Disbursements	<u>-5271.20</u>	<u>-5118.84</u>
Balance Carried Forward	\$11,642.79	\$12255.45

Checks: 3017 – 3030

Disciple Women (Community Christion Church) Cards/Raffle \$	860.00
Donna Hamilton Decorations – Luncheon	23.20
Trish Munson Decorations – Luncheon	50.72*
Julie Lane – Van Meter - Dining Out	56.36
Jane Wright – Ink and paper supplies	52.54
Sue Bleigh - N/L square labels Corresponding Secretary	55.03
Michaels Steak Chalet – Dining Out	2180.00
Mary Ann Overkamp – Membership supplies	8.00
Jane Wright – President Gift	50.00
Donna Steele – Cards & Games Name tags	38.99
Wonderland Camp – May Charity	252.00
Inn at Grand Glaize – Luncheon	864.00
Lyceum Theatre tickets “All Shook Up”	608.00*
N/L Home Tour Account – deposit error	20.00
Total May Disbursements	\$ 5,118.84

HOME TOUR ACCOUNT:

Balance Brought Forward	\$ 4951.69	\$11308.83
Total Receipts (Deposits)	7250.00	6322.50**
Total Disbursements	-892.86	-2461.89
Balance Carried Forward	\$11,308.83	\$15,169.44

Checks: 1153 – 1155

The Sign Source – Banners	\$ 406.26
Hy Vee – Volunteer Lunches	380.61
Mary Andoline – Home Owner Gifts	69.00
B-W Graphics, Inc. Tour Booklet.	1606.02
Total May Disbursements	\$2,461.89

*Checks not cleared **\$500.00 deposit cleared 6/1/19

The following reports were sent to the Board Members for the fiscal year June 2018 through May 2019:

- Profit & Loss YTD Comparison
- Profit & Loss Detail
- Profit & Loss Budget Performance

Claudia had a question about the Home Tour numbers. Rosie explained that \$2,040 had not been received from Woods yet, which is why amounts don't match. Rosie is backdating checks so that the Home Tour revenue and expenses will all show for the last fiscal year.

The financial process for several other activities was discussed. For Cards and Games, Rosie will be collecting the money and using it to pay the venue and prizes. Rosie will stay on the checking account so she can write checks. Rosie and Jane will work together so checks aren't out of sync. The Lyceum special activity accounting is complicated and will be discussed further at the Budget meeting.

A motion was made to approve the Treasurers Report by Paula Constantini and seconded by Susan Akscin. Motion approved.

CORRESPONDING SECRETARY – Iris Wright - present

THINKING OF YOU: Carol Ann Whittom

SYMPATHY: Pamela Gregory (loss of mother)

Hello all. Since we have had a change in board members, please feel free to send me notices of folks who have need of a get well, thinking of you or a sympathy card. I will gladly send a card to our members.

1st VICE PRESIDENT - Jane Wright, present

The May 16th luncheon was held at Inn at Grand Glaize with 46 in attendance. The food and service were both excellent. I would definitely suggest that we go back next year. Wonderland Camp was the charity of the month. Jill Wilke, the granddaughter of the original founder, was the guest speaker. Following the lunch, we had the installation of officers for the 2019-2020 year.

This was supposed to be the business and vendor fair where our membership can set up tables to present their business. With only two ladies requesting tables, we decided to cancel the fair. Holley Smothers made the best of the situation and put little samples on the tables for each member and gave away three door prize packages. I wonder if we could roll this business fair into the vendor fair in November. A discussion on this idea at the board meeting would be appreciated.

Jane has a new email address which is moijane3@gmail.com

Combining the November Unique Boutique and May Vendor Fair next year was discussed. The Board felt that this made sense due to the lack of participation in the Vendor Fair. **A motion was made by Martha Black Morrow to combine the two events. Susan Akscin seconded and the motion was approved.** Jane will let everyone know that this change has been made.

2ND VICE PRESIDENT – Robyn Roehl - absent

Robyn Roehl was absent from the Board Meeting as she was at Cards and Games. The cards have been loaned to the summer Canasta group. The venues have been reserved for next year

MEMBERSHIP - Paula Constantini, present

We are now accepting renewals for 2019-2020 membership and all newbies will be considered for next year.

2019/20 Renewals	41
2019/20 Newbies	7
Total paid members	48
Past Presidents	21*
2018/19 members not yet renewed	220

289 Total Members in directory at this time

* one past president paid dues, one removed deceased. I am inactivating members who have told me that they are moving and will not renew.

Note that as always, the directory export spreadsheet contains an email list tab as well as an evite list tab.

SCHOLARSHIP - Claudia Thomas, present

See President's remarks for scholarship information.

COMMUNITY AWARENESS – Linda Eise, present and Julie Beecher, absent

We have nothing to report other than we presented a check for \$252 to Wonderland Camp as our May charity of the month.

Linda informed the Board that Julie Beecher has her house for sale and will be relocating to Texas.

HOSPITALITY – Chris Seider, present

The Fall Kickoff is scheduled for Sept 26 at 4:00 at the Osage Beach Elks club. This is later than last year but the Shriners have already scheduled the week before. We will be able to get in to setup that day at 8:00 a.m. Chris will be signing the reservation contract. There is a \$200 rental fee and the board will bring food. A cowboy theme is being discussed.

DINING OUT – Julie Lane Van Meter, present

There is nothing to report for Dining Out. I have October scheduled and my eye on a couple of new restaurants but nothing scheduled yet.

Julie will have all Dining Out events scheduled by the September Kickoff. Donna Hamilton suggested having a table set aside for newbies, since it can be difficult for new members to find open tables.

SPECIAL ACTIVITIES – Martha Black Morrow - present

Ongoing Activities

<i>Event Name</i>	<i>Date</i>	<i>Place</i>	<i># of Attendees</i>
Spring Newbie Lunch	May 10	JB Hook's	21
Dining Out	May 14	Michael's Steak Chalet	57
Everybody Bunco	May 15	Dierbergs Lakeview Terrace	41
Luncheon	May 16	Inn at Grand Glaize	45
Home Tour After Party	May 18	The Trophy Room Old Kinderhook	68
Diners, Drive-Ins & Dives	May 19		Postponed
Ladies Bunco	May 23	Golden Corral	23
Movie Day - Aladdin	May 28	Marcus Theatre Eagles Landing	4

Paula Constantini suggested adding book clubs to the special activity reports. There has been a third book club started. They will report a cumulative attendee total to Martha for the activity reports.

Attendee totals for the Ongoing Activities report are taken from the evite RSVPs.

Kathy Conger, chair of Diners, Drive-ins, and Dives, has an incorrect phone number listed. The last four digits should be 4229.

NEWSLETTER – Susan Akscin - present

There is nothing new to report from the newsletter editor, since the newsletter is on summer hiatus.

In September the newsletter will have to be out by September 16 since the Kickoff is September 26. All articles need to be submitted to Susan by September 12. Articles should be written for all of the activities that will be part of the September Kickoff.

PUBLICITY – Kathy Reed - present

Home Tour pictures are now on Facebook. A video was made of the Home Tour by LakeTV. It would be nice to get it ahead of the Home Tour next year so it could be used for publicity.

WEBSITE HOME TOUR/FUNDRAISING - Nancie Boland, absent

Not a lot to report this month...

All of my thank you notes for the home tour have been finished and sent out. A broadcast Thank You email went out to all of the volunteers. Once we have the final numbers I will get an email out to the homeowners.

I've been working on updates to the website and will make additional revisions and updates throughout the summer. If you are new to the board please send me a few lines to accompany your photo. The bios help the membership know a little bit about the board members and will help the members, especially the new members get to know you.

Pictures from the 25th Annual Home Tour have been placed on Flickr.

HOME TOUR TICKET SALES - Sue Bleigh, absent

The sales results for the Home Tour tickets is shown below. This of course is not the total Home Tour proceeds since we make a lot of money from ads and sponsorships. I am still waiting on two checks, one from Woods (\$2040) and one from Eventbrite (\$500). They are included in the results below. Hopefully I will have received them by the time I return or I will follow up. Please let me know if you have any questions. Congratulations on another very successful Home Tour. I think we had about 375 people tour the houses. We all come together nicely to give back to this wonderful community we live in. Rosie I will mail the deposit slips I have not given to you tomorrow. Now if I can just get all of these thank you notes finished. I have delivered the ones that get a booklet along with the thank you note. I just have the ticket outlets left.

Newcomers/Longtimers Home Tour 2019			
Ticket Sales Recap			
Outlets (4@ \$25) (270@\$20)		274	\$ 5,500.00
Tour Day -16@\$20, 30@\$25		46	\$ 1,070.00
Ticket Chair/Members (advance sales-meetings, etc.)		58	\$ 1,160.00
Eventbrite		25	\$ 500.00
Total Ticket Proceeds		403	\$ 8,230.00
Donations -Bradbury, Abbott			40.00
Total Proceeds			\$ 8,270.00

NEW BUSINESS –

Home Tour - Jane Wright suggested having a memo of understanding for homeowners participating in the Home Tour. This would not be a contract but still should help avoid issues if using homes for sale etc. Claudia Thomas said she sold ads by cold calling and email. She offered through email sponsorships or ads which was successful. The group discussed charging extra for designing an ad if the purchaser did not have a camera ready ad. Paula Constantini suggested a separate meeting just for Home Tour brainstorming. It was felt that next year the Tour should have a more complete committee with regular meetings. The Home Tour date was discussed as it will fall before the May luncheon. It was determined that the Home Tour date has to be on Saturday, May 16.

Craft Group – A new craft group, named Crafternooners, is being organized by Karen Robinson. The first get-together is at Karen's home on June 20. The RSVP showed 11 members planning to attend.

UNFINISHED BUSINESS –

Rosie Losito is checking with the Marine Corps League to see if they would like to have the 900 small flags we have in storage for any educational purposes or displays.

The next meeting will be Thursday, July 11, 2019 at 10:00 a.m. in the Central Bank Community room on the second floor. The August meeting will be on August 8. The September meeting may be rescheduled as Claudia will be out of town, arriving back right before Kick-off. Jane Ferris will be gone all of September.

A motion to adjourn was made. It was 2nd and approved.

ATTENDEES	ATTENDEES	ABSENT
Claudia Thomas Jane Wright Chris Seider Jane Ferris Iris Wright Kathy Reed Linda Eise Martha Black Morrow	Rosie Losito Julie Lane Van Meter Paula Constantini Susan Akscin Donna Hamilton	Sue Bleigh Robyn Roehl Julie Beecher