

EXECUTIVE BOARD MEETING

DATE: July 9, 2020

WELCOME and CALL TO ORDER – President Debby Nickless called the meeting to order at 10:00 a.m. on July 9, 2020.

PLEDGE OF ALLEGIANCE – was led by Sue Bleigh

RECORDING SECRETARY: Donna Hamilton – present

Motion was made by Claudia Thomas to approve the June minutes with discussed revisions. It was seconded by Karen Robinson and the motion was approved.

TREASURER – Carol Browne – present Jane Ferris (former treasurer) – present

The Audit of 2019/2020 year and the Budget for 2020/2021 will be completed on July 9th. The report will be given to the Board at the next Board meeting. Sue Bleigh had some questions on the audit, which will be discussed at the Audit/Budget committee meeting.

Motion was made by Chris Seider to approve the June Treasurers report. It was seconded by Iris Wright and the motion was approved.

NL Treasurer Report as of June 30, 2020

Operating Account

Balance Forward	\$12,339.28
Total Receipts	160.00
Total Disbursements	<u>1,339.34</u>
Statement Balance	\$11,189.94
Outstanding Checks	0.00

Balance **\$11,614.94**

Home Tour Account

Balance Forward	\$1,756.44
Total Receipts	2,000.00
Total Disbursements	<u>910.00</u>
Statement Balance	\$2,846.44
Outstanding Checks	
Wobbly Boots	250.00
Providence Bank	80.00
Captain Ron's	80.00
Total Outstanding Checks	<u>\$ 410.00</u>

Balance **\$2,436.44**

1st VICE PRESIDENT – Iris Wright - present

I don't have much to report as there haven't been any luncheons but here are our tentative plans so far:

In October, plans are to have our first luncheon at the Wein Haus by Michael's Steak Chalet in Osage Beach. Menu tbd. Susan Akscin and I will be meeting with Brent to finalize .

November 19th will be our Unique Boutique at the Community Christian Church on Hwy 5 in Camdenton. December 17 will be at Camden on the Lake in the Lakeside Room. January 21st will be at JB Hooks. Luncheons for February, March, and May are tbd. We are planning our style show in April at the OYC. Lunch will be chicken croissant sandwiches, chips and dessert. Water, tea, and coffee will also be provided.

2ND VICE PRESIDENT – Robyn Roehl – absent – no report

CORRESPONDING SECRETARY – Jackie Zimmerman – absent - report stands as submitted.

June 2020 card list

Judy Webb – Get Well - in the hospital for 6 weeks, back problems from surgery

COMMUNITY AWARENESS – Jane Wright– present

I have nothing much to report for community awareness. I have been researching some charitable organizations that we have not previously supported. I will have a full list by August to share with the board.

Jane reported at the meeting that she is being very noncommittal about which charities we will support since our luncheon meetings are tentative.

DINING OUT – Julie Lane-Van Meter – absent - no report

The Board discussed setting up a Dining Out event this fall in an outdoor restaurant. Julie is going to check out Swiss Village and other outdoor venues.

FUND RAISING – Vickie Faulstich – present, Sue Bleigh – present

We will need to wait until the Nov./Dec timeframe to see if having a Home Tour is feasible in Spring 2021. Homes from last year committed to next year, but this could change based on the Covid information.

Another fundraising idea that has been suggested is a Road Rally.

HOSPITALITY – Chris Seider – present

Chris has the contract (\$200 fee) from the Elks club for the fall kick-off which will be held on Thursday, September 17. She is thinking about having a Mexican theme. It was decided that the Elks contract needs to have a no fee cancellation clause.

As the event gets closer, it may be decided that an outdoor venue might work better this year. Chris is going to check with Shawnee Bluff Winery as an alternative. It was also brought up that excluding members husbands this year would help cut down on gathering numbers.

MEMBERSHIP - Paula Constantini – present - report stands as submitted

NC/LT Membership Report for June, 2020

I'm so excited! We have our first new member of the new year. I will be talking with her this week and sending you her information soon.

Considering we're not meeting, membership has had a good month. Seven members have renewed.

295 Total Members (includes past presidents and newbies)
31 Renewals to date
279 on Evite List

Attached is the EXCEL Spread sheet (the Directory will be sent under separate cover). Remember, those highlighted in green are renewals and * indicate Newbies. The Directory has also been updated.

I understand there was a question at Board Meeting of how could we possibly have so many members going into the new year. Please remember, we do not purge our membership until well after Kick-off. Until then, we will continue to encourage renewals thru the newsletter.

If by chance you are having a clandestine gathering of some sort like our book club, please let me know so that I can try to attend to collect dues. And you are welcome to lead by example and send me your dues in the mail.

Chris Seider and I are working on a porch sit for the Newbies the first of August. Some of them have not had an opportunity to attend any of our functions so we hope this will make them feel welcome.

One last thing, I do not have your assistants on my email list. I assumed (ha) that you are keeping them apprised of pertinent information. If you do want them added, you have but to ask.

Meeting Discussion: Paula is concerned that we will lose membership if we do not have any planned events. She suggested that we need to still have events but pick the safest locations we can find.

We also need to reprint our N/L brochures. Paula sends them to new members. Karen Robinson will look at updates that might need to be made to the brochures.

MOTION: Vickey Faulstich made the following motion:

I move that we reprint the N/L brochure using VistaPrint.

The motion was seconded by Sue Bleigh and approved by the Board.

NEWSLETTER – - Karen Robinson – present

The first 2020/21 newsletter went out by email and mail on July 2. I used the free software that I had downloaded the last time I did the newsletter. If acceptable to everyone, I will continue to use it. However, I did talk to Debby about obtaining a single computer license for Publisher for future use by the organization. It appears that starting in 2020, Publisher is only available via an annual "subscription" to the Microsoft Office suite at \$99 per year. We can still purchase a stand-alone license for Publisher 2019 for \$139. Although I may continue to use the free software (unless you all prefer a different format for the newsletter) it may be very handy for future editors and can be used for posters, brochures, and other types of publications that we may wish to produce down the road.

FYI, we still have roughly 700 copies available in our account at the UPS store. Note that there is a \$3 charge for using their computer to download the files to the printer. They did not charge it this time but wanted us to be aware for the future.

Meeting Discussion: Donna Hamilton has ordered an annual multi-use office product (6 user) at her alumni employee cost of \$20 and will share the key for Office and Publisher with Karen Robinson and Jane Ferris. Next month the Board will discuss whether it makes sense to purchase a computer to be used for the newsletter.

A short newsletter will be put out in August, highlighting the BBQ and Kickoff events.

PUBLICITY – Kathy Reed - present - No report

SPECIAL ACTIVITIES – Martha Black Morrow – absent

11 happy readers met on June 25th at Paula C's porch for Book Club.

SCHOLARSHIPS – Claudia Thomas, Debby Nickless - present

Claudia spoke with State Fair Community College who was happy that we would have some student scholarships this year. The scholarship amounts will be discussed in October.

WEBSITE/SOCIAL MEDIA - Nancie Boland - absent

I've been working on the updates to the website which is an ongoing process as future details become available.

Updates have been made to the following pages:

- Bylaws adding SOPs
- Membership Directory
- Newsletter and Newsletter contact information
- About Us
- Activities Page
- Calendar
- Index
- Meeting Minutes

Page remaining to update:

- Board of Directors

Information has been requested from several board members so the directors page will be updated soon.

I've been posting on the N/L Facebook page on a regular basis. If anyone has something they would like to share on FB please email it to me and I will get it posted. We've been getting a fair number of hits which brings exposure to the group and helps keep the members connected.

UNFINISHED BUSINESS

Information Transfer – Jane Ferris will hand over all treasurer's information to Carol Browne today. An audit/budget committee meeting is going to be held after the July Board meeting.

Activities Starting –

Single Ladies - Robyn Shepherd is going to plan a dinner/activity for the Single Ladies group.

Happy Hour – Pat is not comfortable with having a Happy Hour this summer. We will discuss a possible September Happy Hour at an outdoor venue.

Thank You BBQ - The following motion was made by Paula Constantino, seconded by Claudia Thomas and approved by the Board.

I move that Newcomers/Longtimers proceed with a member BBQ at 5:00 on August 20.

It was brought up that if we have the BBQ at the Grand Glaize shelter, there could be issues with parking. Paula thinks the BBQ will be well attended. Chris Seifert is going to check on the shelter at Ha Ha Tonka State Park. The food was discussed, and Chris is going to check on having HyVee grill hamburgers. If having a buffet of potato salad, beans etc., the server will be wearing a mask and gloves. Another idea is to have cups of side dishes made up prior to the event. Members will be told to bring their own beverages and alcohol must be consumed discreetly.

An evite will be sent to all members early in the month and 10 days given to RSVP. The picnic will be held only if we have a minimum of 50 attendees not including Board members. A drink reminder will be sent out a few days prior to the event.

NEW BUSINESS

Home Tour Booklet – Kathy Reed used Swift Publisher, a Desktop Publishing Software for the Mac to create the Home Tour Booklet in 2019. In the future, there may be a need to create the booklet in a Windows environment. Kathy is going to check on exporting Swift to a Windows product.

Please have your reports for your area of responsibility to all Board Members one week prior to the Board Meeting. If you do not have a report, please send a note to that effect! Thank You!

A motion to adjourn was made by Paula Constantini, seconded by Kathy Reed, and approved by the Board.

The next meeting will be August 13 at 10:00 a.m. at the Grand Glaize Shelter.

ATTENDEES	ATTENDEES	ABSENT
Debra Nickless Jane Wright Claudia Thomas Kathy Reed Iris Wright Sue Bleigh Paula Constantini	Donna Hamilton Jane Ferris Carol Olivarri Karen Robinson Robyn Shepherd Chris Seider Carol Browne Vickie Faulstich	Robyn Roehl Martha Black Morrow Nancie Boland Jackie Zimmerman Julie Van Meter